Overview Dates

02.04.25: Revised Exhibition Concept
14.04.25: Deadline Order Leihs Devices here
05.05.25: Deliverable: Teaser images and abstract (max 500 characters!) on the Filer (for DDE website, important because abstract is being proofread externally) + add invitees to Business Apéro Excel (will be sent out)
19.05.25: Deliverable updated abstract (after our revision and feedback)
26.05.25: Start Exhibition Build-up & deliverable final changes to teaser images (for DDE and IAD website)
02.06.25: Exhibition layout review (walk through with mentors), timeslot tbd
04.06.25: At 09:00, Exhibition must be picture ready for 360° capture
05.06.25: Vernissage
06.06.25: 11:00 Thesis Defense Presentation
16.06.25: Exhibition Deliverables
19.06.25: Business Apéro - Participation mandatory (quick project presentation - walkthrough with industry guests)
20.06.25: Graduation Ceremony
21.06.25: Exhibition Take-down & return Leihs devices

01.09.25 Deadline Thesis digital (uploaded on the filer) + printed (submitted to the office 4.C01) and signed declaration of autonomy (template on filer)

xx.xx.25 Final Presentation / Thesis Defense

Deliverables

Deliverables have to be uploaded on the Filer, if not stated otherwise.
Serveradress: *smb:fileredu.ad.zhdk.ch/DDE/MDE_VIA/Thesis_Project_2025*

Exhibition Deliverables

This deliverable is a documentation of your Master's Exhibition. Think of it like any other project deliverable.

- Text
  - Project Title, max. 100 characters
  - Short Description, min. 250 – max. 400 characters
  - Project Description, min. 1000 characters
  - Contributors, full names of collaborators, mentors and supporters
- Images
  - min. 10 high-res images showing different aspects of your installation
  - min. 10 high-res images showing your process
  - [PNG, JPEG, TIFF]
- Prototype Documentation (e.g. Figma files, code, process images, etc.)
- Presentation (if applicable at this time, your final presentation as .pptx, Keynote or PDF)

Thesis Deliverable

- Full MA Thesis text and documents (including updates and rewrites, with final reflection on practice)
- 2x hard copies, delivered to the IAD office room 4C.01
- Digital copy uploaded on the Filer
- Declaration of Autonomy: Signed declaration of autonomy, template can be found on the Filer.

Expenses

Please be aware that your expenses can only be refunded if you submit the complete documents with the final deliverables. 500 CHF per student will be reimbursed. Included in this budget is also the the iMac/iPad renting fees (250.-/150.-) during the exhibition, as well as the thesis printing fee. The reimbursement happens only after controlling the Final Deliverables. Submission of receipts and proof of payment to Karin Luginbühl karin.luginbuehl@zhdk.ch.

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